



REPUBLIC OF THE PHILIPPINES  
Province of Bulacan  
**CITY GOVERNMENT OF MALOLOS**  
**BIDS AND AWARD COMMITTEE**

PR no. : GSO – 2017-02-144

Purpose: To help facilitate synchronize farming that would eventually result to farm productivity.

RFQ no. 2017 – 02 - 02

Date: February 07, 2017

**REQUEST FOR QUOTATION**

To : All Eligible Bidders

The City Government of Malolos, through its Bids and Award Committee (BAC) invites suppliers and company to quote your lowest price for the requirements listed hereunder.

Name of Project : Supply of Four (4) units Hand Tractor

Brief Description : The project aims to help farmers increase their productivity and profitability through farm mechanization.

Approved Budget : **Five Hundred Twenty Thousand Pesos**

For the Contract (ABC) : **(Php 520,000.00)**

**TERMS AND CONDITIONS**

1. Prospective suppliers/bidders shall accomplish, provide correct and accurate information and submit the duly signed Price Quotation Form (**Annex "A"**).
2. All quotations may be typewritten or handwritten, placed in an envelope.
3. Price quotations/offer must be valid for a period of one hundred twenty (120) calendar days from the date of submission.
4. Any erasures or overwriting shall be valid only if they are signed or initialed by the supplier or its authorized representative.
5. Interested suppliers are required to submit their valid current Mayor's Permit, PhilGEPS registration number and Income/BIR Tax Return upon submission of quotation.
6. The applicable rate for late deliveries is one tenth (1/10) of one percent (1%) of the cost of the unperformed portion for every day of delay.
7. The Bids and Awards Committee of the City Government of Malolos reserves the right to accept or reject any proposals/quotations and to annul the procurement process and reject all quotations at any time prior to contract award, without thereby incurring any liability to the affected supplier/s and to impose additional terms and conditions as it may deem proper.
8. The CGM also reserves the right to waive any required formality in the proposals received and select the proposal which it determine to be the most advantageous to the government.

Complete requirements should be submitted not later than **10:00 a.m. on February 13, 2017**.

Open quotations may be submitted, manually at the Human Resource Management Office/BAC Secretariat, 3<sup>rd</sup> Floor City Hall Building, City of Malolos or through electronic mail [bacmaloloscity@yahoo.com](mailto:bacmaloloscity@yahoo.com).

For further information, please refer to **Mr. MARK LESTER S. SANTOS**, City Human Resource Management Officer/BAC Secretariat, 3<sup>rd</sup> Floor City Hall Building, City of Malolos, Bulacan, at telephone number (044) 791-1755

Very truly yours,

**(ORIGINAL SIGNED)**

**Atty. RIZALDY L. MENDOZA**

*BAC - CHAIRPERSON*

## PRICE QUOTATION FORM

\_\_\_\_\_  
Date

### BIDS AND AWARD COMMITTEE

City Government of Malolos  
City of Malolos

Sir/Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is my quotation for the services as follows:

Unit	Description	Bidder's Price Proposal
<b>Four (4) units</b>	<b>Hand Tractor</b>	
	Specifications	
Ride – on Hand tractor with trailer	Accessories	Engine  8 Hp diesel engine  <u>Capacity</u> 1.2 -1.5 ha/day
	Cage wheel	
	Harrow	
	Disc plow assembly	
	Spiral	
	Pneumatic tire	
	<b>Grand Total:</b>	
Note: The winning supplier shall submit a duly signed and notarized Omnibus Sworn Statement prior to Award.		

### AMOUNT IN WORDS:

\_\_\_\_\_  
\_\_\_\_\_

The above-quoted price prices are inclusive of all cost and applicable taxes.

Very truly yours,

\_\_\_\_\_  
Name of Supplier/Company  
Signature over Printed Name